



MIAMI-DADE COUNTY PUBLIC SCHOOLS  
**Office of Postsecondary Career and Technical Education**  
**Money-Back Guarantee Program Verification Form**



Start Term: \_\_\_\_\_ Date: \_\_\_\_\_ Student ID No. \_\_\_\_\_ Student D.O.B. \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_ City and State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**Program Selection:**

- Aviation Powerplant Mechanics     Heating, Ventilation Air Conditioning/Refrigeration HVAC/R) 1  
 Medical Assisting

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

-----**FOR OFFICE USE ONLY**-----

Requirements (Coded)	Documentation (Signed Off by Administrator or Designee and attached)
<b>01: Student Attendance</b> – Student has attended 90% or more of total scheduled program hours.	
<b>02: Student Academic Performance</b> – Student has a minimum 3.5 GPA on all program coursework.	
<b>03: Career Show/Event Attendance</b> – Student has documented attendance for at least one career fair/event at the technical college of enrollment.	
<b>04: Job Search Documentation</b> – Student has documentation demonstrating application to at least 5 jobs. Student has documentation that they have attended 5 scheduled job interviews.	
<b>05: Student met with job placement specialist/ designee.</b>	
<b>06: Student earned all program certificates and/or licenses.</b>	
<b>07: Student has completed exit survey.</b>	
<b>08: Student has documented out-of-pocket expenses.</b>	

**Refund Status:**

**Approved**    Amount: \$ \_\_\_\_\_    **Disapproved**    Requirement Code: \_\_\_\_\_

Student Services Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal or Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_